

MINUTES

Regular Meeting of Council Wednesday, July 27, 2016 @ 4:30 pm Council Chambers

Present:

C. Elliott	Mayor
C. Abbott	Deputy Mayor
B. Dove	Councillor
G. Parrott	Councillor
S. McBreaity	Councillor
W. Lorenzen	Councillor
R. Anstey	Councillor

Advisory and Resource:

D. Chafe	Chief Administrative Officer
G. Brown	Town Clerk
S. Fisher	Deputy Municipal Clerk
J. Blackwood	Director of Engineering
D. Moulton	Director of Public Works (A)
P. Fudge	Fire Chief
R. Locke	Director of Development
N. Newell	Director of Recreation & Community Services

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

None.

3. MINUTES FOR APPROVAL

Motion #16-144

Minutes for Approval

Moved by Deputy Mayor Abbott and seconded by Councillor Dove that the Minutes from the Regular Meeting of Council on July 6, 2016 be adopted as presented.

In Favour: 7 Opposing: 0

Decision

Motion carried.

SPECIAL MINUTES FOR APPROVAL**Motion #16-145****Minutes for Approval**

Moved by Councillor Parrott and seconded by Councillor Anstey that the Minutes from the Special Meeting of Council on July 19, 2016 be adopted as presented.

In Favour: 7 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:**A. Public Works & Services:**

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee was held on June 7, 2016. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Parrott, Councillor; P. Fudge, Fire Chief; S. Burbridge, Director of Public Works & Services; W. Jenkins, Municipal Enforcement Officer In Charge; G. Whitt, Administrative Support Clerk; L. Small, Administrative Assistant.

The following items were discussed:

ATV Sub Committee-Final Recommendation

The ATV Sub Committee submitted its final report to the Public Works Committee and after a lengthy discussion and only two Councillors in attendance, with opposing views, the following recommendation is presented for Council.

The ATV Sub Committee is recommending, to the Public Works and Services Committee, the removal of section 3-(c) of the All-Terrain Vehicle Bylaw.

This Committee recommends the following measures be taken, in this order, to ensure a smooth transition to this revision in the regulations:

1. Drop off locations, as indicated in drawing 16-1005 attached, be completed prior to the regulation change. It is recommended that this work be completed in 2016.
2. Council revoke section 3-(c) of the All-Terrain Vehicle Bylaw which states:
“ Subject to subsection (2) a person may operate or otherwise move a vehicle upon a designated trail as per schedule 1, to this by-law and may take the most direct route to and from the trail providing all conditions of these regulations are met. “
3. Funding opportunities and partnerships to be explored for the expansion and upgrading of the trail circumventing the community, as indicated in drawing 16-1005.
4. Trail upgrading and expansion to continue as funds are made available.

The sole intent of the removal of Section 3 (c) of the All-Terrain Vehicle Bylaw is to eliminate the use of ATV/UTV, Snowmobiles, and Dirt Bikes in the developed area of town including all Town streets and associated walkways.

Motion #16-146

ATV Sub Committee-Final Recommendation

Moved by Councillor Anstey and seconded by Councillor Parrott that section 3-(c) of the All-Terrain Vehicle Bylaw be removed following the completion of the drop off locations in 2016, as indicated in drawing 16-1005, attached.

Councillor Anstey stated that even though he made the motion he is not in favour of it.

Councillor McBreaity stated that she would like a legal opinion on what we are doing before voting on the Motion.

Motion #16-147

ATV Final Recommendation – Legal Opinion

Moved by Deputy Mayor Abbott and seconded by Councillor Dove that the motion be tabled for six weeks to allow Council to get a legal opinion on the issue.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Public Works & Services:

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee was held on July 19, 2016. The meeting was chaired by G. Parrott, Councillor. Other members present included: B. Dove, Councillor; P. Fudge, Fire Chief; D. Moulton, Director of Public Works & Services (A); D. Chafe, CAO; W. Jenkins, Municipal Enforcement Officer In Charge; G. Whitt, Administrative Support Clerk; L. Small, Administrative Assistant.

The following items were discussed:

Delegation- RCMP

The Committee met with RCMP Team Leader Frank Pike who gave a brief overview of the detachments work during the last quarter and referred to items in their newsletter "Police Beat". This newsletter will be available on line next week on the Town of Gander website, www.gandercanada.com.

Corporal Pike and the CAO left the Committee meeting at 10:15 am.

Review of Previous Minutes

The previous minutes were reviewed and approved as presented.

Invoices for Approval

The Committee reviewed invoices from Central NL Waste Management for curbside collection monthly fees and tipping fees and Avalon Coal Salt & Oil for road salt.

The Acting Director of Public Works & Services advised the Committee that all goods and services had been received and met the Town's specifications.

The Committee recommends that the invoices be forwarded to the Finance Committee for its consideration.

Policy No. FD006

The Committee reviewed Policy FD006, Role of Fire Inspector Regarding Building & Occupancy Permits, and agrees with the changes requested in the attached document.

It is recommended that the inspection of wood burning appliances be included in the Occupancy Permit inspection at no additional cost, however, if the inspection is requested after the permit is issued, the fee will be set at \$ 150.00.

Motion #16-148**Policy No. FD006 - Role of Fire Inspector Regarding Building & Occupancy Permits**

Moved by Councillor Anstey and seconded by Councillor McBreairty that the Town adopt Policy FD006, Role of Fire Inspector Regarding Building & Occupancy Permits, as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Policy No. MW030 - Sewer Call Outs

The Committee reviewed Policy MW030, Sewer Call Outs, and agrees with the changes requested in the attached document. It is recommended a deadline for submissions be set for six weeks from the date the expenses were incurred.

Motion #16-149**Policy No. MW030 – Sewer Call Outs**

Moved by Councillor Anstey and seconded by Councillor McBreairty that the Town adopt Policy MW030, Sewer Call Outs as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Open Outdoor Fire, Incinerator & Outdoor Fireplace Regulations

The Committee reviewed the Town of Gander's Open Outdoor Fire, Incinerator & Outdoor Fireplace Regulations and is recommending the addition of pressure treated lumber to the list of items not permitted for burning in outdoor fireplaces or open fires.

This item is now presented to Council for the first reading. Anyone wishing to make changes or having objections to the proposed changes must do so in writing on or before **August 3, 2016**.

75 MacDonald Drive – Invoices

The Acting Director of Municipal Works reviewed invoices from the owner of 75 McDonald Drive who is requesting reimbursement for costs incurred to free a blocked sewer lateral which was later determined to be outside the property line.

When the Town was notified it was on Town Property, the Department took control of the site and all costs incurred from that point forward were invoiced to the Town of Gander.

The cost incurred by the home owner is showing an excessive amount for locating a sewer blockage in our opinion. Our current policy allows for repayment of costs to a maximum of \$250.

Motion #16-150

75 MacDonald Drive - Invoices

Moved by Councillor Anstey and seconded by Councillor Parrott that the owner of 75 Macdonald Drive be paid \$250 for costs incurred in repairing a sewer blockage.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Conflict of Interest

Councillor Lorenzen asked for Council to vote to see if he was in conflict for the following item.

Motion #16-151

Conflict of Interest

Moved by Mayor Elliott and seconded by Deputy Mayor Abbott that Councillor Lorenzen is not in conflict for the following item.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Nav Canada Staff Event

The Committee reviewed a request from Nav Canada to hold a staff event at their property on Memorial Drive East on August 20th, beginning at 10:00 pm.

A concert will be broadcast but it is not expected to disturb residents in the area. The Committee has no issues with this and the Municipal Officer in Charge will ask the organizers to notify households nearby so they are aware of the activity.

Motion #16-152**NAV CANADA Staff Event**

Moved by Councillor Anstey and seconded by Councillor McBreairty that Nav Canada be permitted to have an outdoor concert for staff on August 20, 2016 at their property on Memorial Drive East.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Variance Reports- 2nd Quarter 2016**Fire & Police**

The Committee reviewed the Fire Department's variance report to June 30, 2016. The Department was under-budget by \$ 28,292 due to the elimination of hiring two new fire fighter positions. The Police Department revenue was down by \$ 24,522 mainly due to ticketing revenues being under budget. The Fire Chief pointed out that the Provincial Government has also increased their administration fees for ticket processing.

Public Works

The Acting Director of Public Works presented the Variance Report to the end of June 2016. The Department is presently showing a surplus of \$12,419.00 at this time.

It is anticipated the remainder of 2016 should remain within budget.

Crime Stoppers Signage Placement

The Committee reviewed correspondence from the regional coordinator for Crime Stoppers requesting the placement of signs around town indicating their slogan and call numbers. The signs meet the Town's signs regulations and the Committee is recommending approval provided they can be placed on existing infrastructure.

B. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Lorenzen.

The Recreation & Community Living meeting was held on July 21, 2016. The meeting was chaired by W. Lorenzen, Councillor. Other members present included: B. Dove, Councillor; N. Newell, Director of Recreation & Community Services.

The following items were discussed:

Review of Previous Minutes

The Committee reviewed and approved the previous minutes.

Adventure Trail Committee

The Director advised the Committee that Management discussed the request for a trail from Silent Witnesses Memorial to Little Harbour. After much discussion, it was felt that the Town would be unable to carry out this project with its existing resources.

The Committee agrees with the recommendation but feels that this has potential to be a wonderful recreation and tourism opportunity for the Town of Gander. The Director was asked to consider other opportunities where it can be discussed with other organizations. It was also suggested to consider this as an agenda item for a regional community meeting.

Dog Park

The Director advised that there has been a delay with the opening of the Dog Park which was previously scheduled for July 1. There was a delay in having the sod work completed and once the sods are laid, there is a two-week wait period. It is anticipated that it will be open by July 25th. The public will be notified as soon as it is ready for use.

Festival of Flight

The Department is busy finalizing details of the Festival of Flight. For more information, please contact www.gandercanada.com or visit the Recreation and Community Services Facebook Page. The Festival Button is on sale this year for \$4.00 at various locations. They are also available at the Gander Community Centre and Town Hall, Monday – Friday, 8:30 am -4 pm. This year, Gander Day festivities will be held at Cobb's Pond Rotary Park beginning at 2 pm on Monday, August 1st. It is important to note that the boardwalk is closed and the public is reminded to obey the closure signs while visiting the park.

Recreation Open Space

The Committee discussed obtaining Crown land which contains the derby site, wet lands, and a section of the ATV perimeter trail. It has been recommended to secure this land for future Town of Gander use. The Committee agrees that this has potential for recreation use in the future and is recommending this land be secured. This is being forwarded to the Engineering Committee for their consideration.

Land Request – 1 Mattern Place

A request was reviewed to purchase land behind 1 Mattern Place. There were two options presented and Committee feels that there may be implications for future green space and is not recommending selling this land. This is being forwarded to the Engineering Department for their consideration.

Variance Reports

The Committee reviewed and approved the variance reports for Recreation & Cultural Services as well as for Tourism & Festival of Flight for the end of June 2016. The Director advised that the department is \$17,192 under budget for the first six months of the year.

Upcoming events

- July 29-Aug 1: Festival of Flight
- Aug 5 – 16: Hockey NL High Performance Program
- Aug 13 – 14: Provincial Men's Softball Tournament

C. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor McBreairty.

The Development, Tourism & Culture Committee was held on July 19, 2016. The meeting was chaired by S. McBreairty, Councillor. Other members present included: W. Lorenzen, Councillor; R Locke, Director of Economic Development.

The following items were discussed:

Review of Previous Minutes

The Committee reviewed and discussed the Minutes of the previous meeting. No changes were required.

Update: Tourism Opportunity Session

The Director informed the Committee that a planning meeting has been scheduled with Adventure Central and local representatives from the Department of Business, Tourism, Culture & Rural Development to coordinate logistics for the Tourism Opportunity Management Session.

Little Cobb's Pond Residential Development

The Director informed the Committee that the Development and Engineering Departments will be working together to develop a draft Request for Proposal (RFP) for a comprehensive residential development. This area is located between Ogilvie Street and the NL Trailway behind Cobb's Pond. The anticipated release of the RFP is late Summer 2016.

Donation Request

The Committee reviewed a request for donation of one night accommodations from an individual biking across the Newfoundland portion of the Trans Canada Trail.

The Committee is not recommending a donation as the request falls outside Council's Grants, Subsidies and In-kind Services Policy.

Variance Report: Ending June 30th, 2016

The Committee reviewed the department's variance report ending June 30th, 2016 which shows slight savings of \$267.00. The Committee is pleased with the Department's financial standing at this time and refers this item to the Finance and Administration Committee for their review and consideration.

D. Governance & Community Engagement:

The Governance & Community Engagement Committee report was presented by Deputy Mayor Abbott.

The Governance & Community Engagement Committee meeting was held on July 19, 2016. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: S. McBreairty, Councillor; W. Lorenzen, Councillor; G. Parrott, Councillor; C. Elliott, Mayor; D. Chafe, CAO; D. Quinton, Development Officer; S. Moulton, Executive Administrative Assistant; B. Anstey, Communications Officer.

The following items were discussed:

Review of Previous Minutes

The Committee reviewed the Minutes of its previous meeting. No changes were required.

Regional Meeting Planning Session

The Development Officer, Executive Administrative Assistant and Communications Officer met with the Committee to discuss plans for a proposed meeting of the leaders of regional municipalities. Items discussed included the venue, invitees, speakers, discussion topics and budget. Staff will use the points raised during the discussion to prepare a preliminary framework for the meeting.

Mayor Elliott, the Development Officer, Executive Administrative Assistant and Communications Officer left the Committee meeting.

Requests for Meetings with Council

At its last meeting, the Committee asked staff to develop a standard protocol for managing requests to meet with Council or a sub-committee of Council. The CAO advised that the Rules of Procedure already addressed the process and that it needs to be followed more closely rather than redone. The Committee agrees with the existing Rules of Procedure and will be following it more closely. A copy of the Rules of Procedure document will be distributed to all of Council and Management and discussed at a joint Council/Management meeting.

Stop Work Authority

The CAO advised the Committee that as the community grows and invests in more infrastructure projects there is a greater risk of jobsite incidents relating to occupational health and safety.

Article 10 of the Occupational Health and Safety Act states that "A principal contractor engaged in a project shall ensure, where it is reasonably practicable for him or her to do so, that employers, workers and self-employed persons performing work in respect to that project comply with this act and its regulations."

In order to ensure safe work sites and reduce the liability for the Town, the CAO is recommending that Council use its authority under section 404 of the *Municipalities Act* and give the following staff positions the authority to issue a stop work order for work site hazards and safety issues:

- Occupational Health and Safety Advisor
- Director of Engineering
- Director of Public Works

- Supervisor of Technical Services
- Supervisor of Infrastructure and Planning
- Fire Inspector

The Committee agrees with this recommendation.

Motion #16-153

Stop Work Authority

Moved by Deputy Mayor Abbott and seconded by Councillor Lorenzen that in accordance with section 10 of the *Occupational Health and Safety Act* and by the authority granted Council under section 404 of the *Municipalities Act* that the Occupational Health and Safety Advisor, the Director of Engineering, the Director of Public Works , the Supervisor of Technical Services, the Supervisor of Infrastructure and Planning and the Fire Inspector be given the authority to issue a stop work order for work site hazards and safety concerns on town owned property.

Councillor Lorenzen left the Council meeting.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Councillor Lorenzen left the Committee meeting.

Rick Hansen Foundation Invitation

A Council representative has been invited to the 30th anniversary celebration of Rick Hansen's return to Canada during the original Man in Motion World Tour. The Committee feels that Council should be represented at this event and is recommending the Mayor attend.

Strategic Priorities/Service Level Discussion

The Committee discussed the scheduling of a review of the strategies priorities and a pre-budget discussion on types and levels of service the Town provides. Management has been asked to develop a comprehensive synopsis of current services. It is the Committee's intention that Council review each service it provides to determine whether or not it should be continued as is, enhanced, reduced or eliminated. The Committee hopes to be able to complete this review no later than mid September.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Parrott.

The Engineering, Planning & Controls Committee meeting was held on July 20, 2016. The meeting was chaired by G. Parrott, Councillor. Other members present included: C. Abbott, Deputy Mayor; S. McBreairty, Councillor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant.

The following items were discussed:

Accessory Building Regulations

The Committee reviewed revisions to the Accessory Building Regulations for its second and final reading. The revisions to this regulation indicate that all requests for Council's discretion will require the completion of a Development Application.

The Director of Engineering advised that no objections or concerns have been received.

Motion #16-154**Accessory Building Regulations**

Moved by Councillor Parrott and seconded by Councillor McBreairty that revisions to the Town of Gander's Accessory Building Regulations be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Correspondence – 17 Blackwood Drive

The Committee reviewed correspondence from the resident of 17 Blackwood Drive requesting Council's discretion to allow for an addition to his existing accessory building on that property.

The Director of Engineering advised the Committee the property currently has two existing accessory buildings and the proposed addition will exceed the Town of Gander's Regulations. The Director provided the property size, dimensions of the current accessory buildings, and the total percentage of lot coverage with the requested addition which would be approximately 11%.

The Committee had a lengthy discussion and considering the size of the existing accessory buildings and the lot size, the Committee is not in agreement with the request.

Motion #16-155**17 Blackwood Drive**

Moved by Councillor Parrott and seconded by Councillor Dove that the request for an addition to an existing accessory building at 17 Blackwood Drive be denied.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Purchase Land – 1 Mattern Place

The Committee reviewed correspondence from the homeowner of 1 Mattern Place requesting to purchase land behind the property.

The Committee discussed the proposal and is not in agreement with the sale of land as this area is not currently in the land bank and is zoned open space recreation. This area is also providing green space for the surrounding properties.

Correspondence – 24 Bristol Place

The Committee reviewed correspondence from the homeowner of 24 Bristol Place requesting Council's approval to build an addition onto his shed which will exceed the allowable size within the Town of Gander's Accessory Building Regulations.

The Director of Engineering advised the Committee on the property size, and indicated that the percentage of lot coverage with the requested addition would be approximately 5.5%.

Considering the large property size, the Committee does not have any concerns and is in agreement with the request.

Motion #16-156**24 Bristol Place**

Moved by Councillor Parrott and seconded by Councillor Anstey that the application for a shed addition at 24 Bristol Place be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Quarterly Variance to June 2016

The Committee reviewed the Engineering Quarterly Variance Report to June 2016. The report indicates that the department is \$40,662 under budget due to a job position delay, as well as, the cancellation of hiring a seasonal technician

Building Statistics

The Committee reviewed the Building Statistics from January 1, 2016 to June 30, 2016 and is pleased with the results. . There were 167 residential and commercial permits issued in the first six months of the year with a construction value of \$13.58 million dollars. This is an increase of around 50%. The Committee was very encouraged by the statistics and is hopeful that the trend continues.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee was held on July 21, 2016. The meeting was chaired by B. Dove, Councillor. Other members present included: C. Abbott, Deputy Mayor; G. Parrott, Councillor; G. Brown, Director of Finance.

The following items were discussed:

Invoices for Approval

Operating

- | | |
|--|-----------|
| 1. Municipal Assessment Agency. Inc. | 35,525.00 |
| 00-120-1000-7200, Assessment fees | |
| Budget 145,000 Spent to date 74,192 | |

AS RECOMMENDED BY THE PUBLIC WORKS & SERVICES COMMITTEE JULY 19TH 2016

- | | |
|--|------------|
| 2. Avalon Coal Salt & Oil | 148,983.72 |
| 00-000-0070-1405, road salt | |
| 3. Central Newfoundland Waste Management | 29,121.84 |
| 00-430-1000-7007 total tipping fees June | |
| Budget 347,900 Spent to date 164,761 | |

4. Central Newfoundland Waste Management	25,654.87
00-430-1000-7008, Curbside Collections monthly fee	
Budget 301,800 Spent to date 128,274	

Total operating invoices for approval \$239,285.43

The Director of Finance advised that the invoices met the policies of the Town of Gander.

Motion #16-157

Invoices for Approval

Moved by Councillor Dove and seconded by Councillor Parrott that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed three residential tax reduction applications which were submitted in accordance with Council's policy on tax reductions for residential property.

Motion #16-158

Property Tax Reductions

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that the three property tax reductions be approved as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Second Quarter Financial Report

The Committee reviewed the financial report to the end of June 2016. Revenues to the end of June 2016 are \$6,912,873 which is \$106,000 under budget. Taxes are \$67,000 under budget, primarily because of adjustments arising out of appeals of the new assessments, as well as tax revenues being down from the local utilities.

Expenditures for the first six months of the year were \$6,831,586. This was \$188,000 under budget. This gives us a projected surplus of \$82,287 for 2016. Council is carrying forward a significant deficit from previous years and this will be applied to that deficit leaving us with a projected deficit of \$1,183,473. Council's long term plan is to recover this deficit over the next four years.

Major expenditure variances include the following:

- Wages are \$154,000 under budget due to a combination of not filling budgeted positions, as well as vacancies in positions which were not filled immediately.
- Equipment maintenance in the water system is \$36,400 over budget due to some unexpected equipment failures.
- There was a savings of \$37,400 on debt charges due to the interest rate on our capital borrowing being lower than budgeted.

The Committee also reviewed the capital budget for the first six months of 2016. It is projected that our capital spending for the year would be \$462,732 under budget, largely as a result of Council's decision to cancel two Capital Expenditure items.

Travel and Expenses Policy

The Committee reviewed the revised Travel and Expense Policy. The bulk of the Policy has not changed, however, there had been some minor changes recommended including the following:

Restrictions on Advance Seat Selection for Air Travel
Introduction of Train Travel Guidelines
More detail on Rental of Vehicles
Guidelines for Internet Charges at Hotels

Motion #16-159

Travel and Expenses Policy

Moved by Councillor Dove and seconded by Councilor Parrott adoption of the revised Travel and Expenses Policy, as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

6. ADMINISTRATION

None.

7. CORRESPONDENCE

Ladies Association Gander Golf Club

The Town Clerk read a letter from the Ladies Association Gander Golf Club thanking the Town for their support of their 2016 Ladies Invitational Golf Tournament.

8. NEW BUSINESS

Loan Renewal – Province's Share of Multi Year Funding

In 2006 the Town carried out capital works projects that were cost shared with the Province. The Town was required to borrow the Province's share of the project cost and the Province would provide an annual grant to offset the loan payments. These loans were to be repaid over 15 years and are currently up for renewal.

Motion #16-160

Refinance Multi Year Capital Funding (Loan #544433677-22)

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that the Town of Gander borrow \$243,000 from the Royal Bank to refinance the Province's share of Multi Year Capital Funding (Loan #544433677-22). The loan will be repaid over a 5 year period.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Motion #16-161

Refinance Multi Year Capital Funding (Loan #544433677-21)

Moved by Councillor Dove and seconded by Councillor Anstey that the Town of Gander borrow \$383,000 from the Royal Bank to refinance the Province's share of Multi Year Capital Funding (Loan #544433677-21). The loan will be repaid over a 5 year period.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Speed Limit on TCH from Cooper to Cobham

Councillor Parrott questioned whether or not the speed limit on the Trans Canada Highway from Cooper to Cobham should be reduced permanently. The Province reduced the speed limit without the Town of Gander knowing only for the Salmon Fest. Council will write a letter to the Government requesting a permanent change in that area.

Rescinding Tender 16-142 Sectional Paving

At our Council meeting held on July 19, 2016 Council awarded the Tender for Sectional Paving on Airport Boulevard to a bidder whose bid was found to be non-compliant. As a result of this the tender award has to be cancelled and the tender awarded to the lowest compliant bidder.

Motion #16-162

Rescind Motion #16-142 Sectional Paving

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that Motion #16-142 be rescinded.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Motion #16-163

Tender 16-22 for Sectional Paving – B&M Paving (1983) Ltd.

Moved by Councillor Dove and seconded by Councillor Parrott that Tender #16-22 for Sectional Paving be awarded to B & M Paving (1983) Ltd. at a price of \$104,950.00 plus HST.

In Favour: 6 Opposing: 0

Decision: Motion carried.

95 Baird Place – Offer to Purchase Extension

Council's policy with regard to commercial land sales is that we give prospective buyers ten days to respond once they are sent an Offer to Purchase for a piece of property. There is a company interested in purchasing 95 Baird Place and they are asking that the deadline be extended to 31 days. They are requesting the extension because there are concerns about potential contamination on the site and the buyer needs to consult with their partners before making the commitment.

Motion #16-164**95 Baird Place – Offer to Purchase Extension**

Moved by Councillor Dove and seconded by Councillor Anstey that the prospective purchaser of 95 Baird Place be given 31 days to respond to the Town's Offer to Purchase.

In Favour: 6 Opposing: 0

Decision: Motion carried.

9. ADJOURNMENT**Motion #16-165****Adjournment**

There being no further business, it was moved by Deputy Mayor Abbott and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:40pm.

C. Elliott, Mayor

G. Brown, Town Clerk